

TOWN OF LOS GATOS  
COUNCIL POLICY COMMITTEE  
June 6, 2016 1:00 p.m.

110 E. Main Street  
Town Council Chambers  
Los Gatos, California

**MINUTES**

**Call to Order**

The Council Policy Committee meeting was called to order at 1:00 p.m.

**Members and Staff present:**

Vice Mayor Marico Sayoc  
Councilmember Marcia Jensen  
Laurel Prevetti, Town Manager  
Robert Schultz, Town Attorney  
Joel Paulson, Community Development Director  
Christina Gilmore, Assistant to the Town Manager

**Verbal Communications**

None

**Agenda Items**

**1. Approval of May 12, 2016 Council Policy Committee Meeting Minutes  
Committee Action:**

The Committee unanimously approved the draft minutes with no changes.

**2. Review and discuss revised draft Civic Center Facilities Use Policy**

The Committee reviewed and provided comment on the revised draft Civic Facilities policy, and directed staff to make edits that incorporate the Committee's comments and provide a final draft policy by email for Committee review and approval.

**3. Review proposed revised Language Addressing Telephonic Attendance at Council, Board, Commission, and Committee meetings**

The Committee reviewed and provided comment on the revised language for the Telephonic Attendance policy, and directed staff to make edits that incorporate the

Committee's comments and provide a final draft policy by email for Committee review and approval.

#### **4. Future Policy Committee Items**

- **Revision to Student Commissioner Residency and School Attendance Requirements**
- **Legislative Policy**

The Committee directed staff to return at the next meeting with recommendations for a revised policy that addresses Student Commissioner residency and school attendance requirements, in addition to other proposed process changes for Committee review and consideration.

The Committee directed staff to return at the next meeting with recommendations for a draft Legislative Policy for Committee review and consideration.

The meeting was adjourned at 1:31 p.m.